

**LANCASTER & MORECAMBE MODEL
ENGINEERING SOCIETY Ltd**

SAFETY CASE MEMORANDUM

**JUNIOR MEMBER PARTICIPATION
IN SOCIETY ACTIVITIES**

| Rev | Date | Purpose of Revision | Writer | Approvals |
|------------|---------------|---|---------------|------------------|
| Draft | JAN 2015 | For Committee Consideration of Format and Initial Content Review. | G. A. Duffy | |
| 0 | March 2016 | Approved by committee Signed by H M Sams | H M Sams | |
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Preface

The Committee has decided to open the Society miniature railway activities to Junior Membership. As a consequence this document has been prepared by the Committee to record the perceived issues surrounding the safety of Junior Members within the activities of the miniature railway and to establish rules of behaviour and extent of permitted involvement for the Junior Member together with their Adult supervision.

The considerations herein take into account the minimum guidelines for Junior Members described in WM Insurance Brokers' letter dated 23rd September 2014 referencing Policy Number 901X476632/N054.

The decisions and constraints described herein shall be transcribed into Society rules, training guidelines and operating procedures.

Definitions

Junior Membership in the LMMES is divided into two age groups:

Group A Those between 10 years of age up to and including the end the 15th year.

Group B Those aged 16 years of age up the end of their 17th year.

Junior Members reaching the age of 18 years become eligible for Adult Membership.

Junior Members of both Groups are to be chaperoned by an adult when on Society facilities. The adult in question maybe a Society Member, or a Society Guest, responsible for the Junior Member.

Responsibilities

Identification of junior age? To be carried out by the OS on duty

Approved supervisors – Any parent or guardian. Can also be a member of the society if agreed with the parent or guardian

Activities Review : considered by the committee

A Junior Member taking part in any of the following activities shall be fully trained by an Adult Member before commencement of that activity and shall be supervised to the extent described in this review.

Guarding a Train

Manning the Level Crossing

Driving a Steam Locomotive

Driving an Electric Powered Locomotive

Driving a Combustion Engine Powered Locomotive

Driving a Steam Powered Vehicle

Manning the Signal Box

Station Master

Operating Garden Machinery

Workshop Tools and Machinery

Assisting in the Steaming Bays

Steam raising

Hydraulic Lift

Transporter

Handling of Liquid Petroleum Fuels and Gases

| ACTIVITY | GROUP A | GROUP B |
|---|-------------------|-------------------|
| Years of Age | 10 thro 15 | 16 thro 17 |
| Guarding a Train | AS | AS |
| Driving a Train hauling Public Passengers | NP | AS |
| Driving a Train hauling LMMES Members | AS | AS |
| Manning the Level Crossing | NP | OK |
| Operating the Signal Box | US | |
| Station Master Duties | US | |
| Operating Garden Machinery | | OK |
| Operating Workshop Equipment & Machinery | | US |
| Raising Steam | | US |
| Liquid Fuel Handling | NP | US |
| Hydraulic Lift | US | |
| Transporter | US | |
| | | |
| | | |

Group Key:

- AS = Acceptable with Adult Supervision
- NP = Not Permitted in any circumstances
- OK = Acceptable after training
- US = Under supervision